

From: [UW-Madison Provost](#)
To: Leadership Council; Provost's Executive Group; Deans Council; Academic Department Chairs; UCAAA
Cc: [Eden Inoway-Ronnie](#); [UW-Madison Provost](#)
Subject: Your Role in a Successful HLC Accreditation Project
Date: Wednesday, November 29, 2017 11:20:47 AM

Dear campus leaders,

Every 10 years, UW–Madison is reevaluated for institutional accreditation by the [Higher Learning Commission](#). As you can imagine, this is a [process](#) of utmost importance to the future of this institution, and we all bear responsibility for its success.

We are less than a year from our internal deadline of October 2018 to have all materials in final form in preparation for the site visit on March 25-26, 2019.

Accreditation is an evidence-based process with a focus on student learning and the quality of the student experience, mission, institutional integrity, and integrated institutional planning. There is also a substantial effort to demonstrate compliance with selected federal mandates. The expectation is that our routine practices provide the evidence that we meet the core criteria for accreditation. We also know there are several areas where a little tune-up is needed to generate the evidence required by accreditors.

Here is what I ask of you:

- First and most importantly, our [Accreditation Core Team](#) may ask you for information or to assume responsibility for a portion of our preparation. We know that this is additional work on top of what you and your staff already do, but we ask you to please respond promptly. Vice Provost Jocelyn Milner is coordinating our effort as project director, but we all are responsible for the accreditation effort. The Accreditation Core Team will remind you of your responsibilities at the appropriate time.
- Secondly, familiarize yourself with the [criteria and accreditation process](#).
- Finally, if you work in an area that is directly relevant to the criteria components and you haven't been contacted for information, be

proactive about checking in with the project director.

We thank you and your faculty and staff for helping us to have a successful reaccreditation.

Sarah C. Mangelsdorf
Provost and Vice Chancellor for Academic Affairs

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